



NOTICE OF THE BOARD MEETING NO. 04/BM/24-25

Friday, 02nd day of August, 2024 / Kolkata

To
The Board of Directors,
ASSOCIATED COATERS LIMITED,
Ashuti Khanberia, Maheshtala LP 20/83/46,
Vivekanandapur, South 24 Parganas,
Thakurpukur Mahestola,
Kolkata-700141, West Bengal

Dear Sir(s) / Madam(s),

NOTICE is hereby given that Meeting No. 04/BM/24-25 of the Board of Directors of the Associated Coaters Limited will be held on **Friday, 09th day of August, 2024 at 12:15 p.m.** at its Registered Office, situated at Ashuti Khanberia, Maheshtala LP 20/83/46, Vivekanandapur, South 24 Parganas, Thakurpukur Mahestola, Kolkata-700141, West Bengal to transact business (or businesses) as set out in the agenda. The agenda of the business (or businesses) to be transacted at the proposed meeting is enclosed herewith for your ready reference.

Directors may also attend the meeting through video conferencing, via Zoom Call. Details of joining the Meeting via Zoom call will be shared to all the directors one working day prior to the meeting.

Please note that in case you have any observation, please send the same via secretarial compliance email ID: info@associatedcoaters.in, at least one working day before the meeting.

You are requested to make it convenient to attend the meeting.

Thanking you,

For **ASSOCIATED COATERS LIMITED**
(formerly known as Associated Coaters Private Limited)

SD/-
Heenal Hitesh Rathod
Company Secretary & Compliance Officer

Email ID - info@associatedcoaters.in

Date: 02.08.2024

Place: Kolkata

Encl: As above



**AGENDA OF THE BOARD MEETING NO. 04/BM/24-25 TO BE HELD
ON FRIDAY, 9th AUGUST, 2024 AT 12:15 P.M.**

Sl. No	Particulars	Purpose	Page No.
1.	To elect Chairman of the meeting.	Election	4
2.	To ascertain quorum of the meeting.	Noting	4
3.	To grant leave of absence to the member(s), if any. <i>[The Board is requested to consider granting of leave of absence to the Director(s) who may not be able to make it convenient to attend the meeting and have requested for leave of absence]</i>	Approval	4
4.	To note & sign the minutes of the previous Board Meeting held on 28 th June, 2024.	Noting/Signature	4
5.	To take note of Reconciliation of Share Capital Audit Report for the quarter ended 30 th June, 2024 submitted to the Stock Exchanges.	Noting	4
6.	To peruse and take note of Statement of Investors' complaint as on 30 th June, 2024 pursuant to Regulation 13(3) of Listing Regulations, 2015.	Discuss and Noting	5
7.	To consider & approve: i. The Audited Annual financial statement of the company for the financial year ended 2023-24 and recommend dividend, if any. ii. To authorize Director/Company Secretary to submit the same results to stock exchange and publish in newspaper.	Approval	5
8.	To consider & approve for the financial year ended 2023-2024: i. Annual Report ii. Boards' Report iii. Management Discussion and Analysis Report	Approval	5-6
9.	To fix record date for the purpose of service of notice of AGM.	Approval	6
10.	To review the current operations and future outlook.	Discuss	6
11.	To place Registers under the Companies Act, 2013.	Noting	6



Associated Coaters Limited

Powder Coating and Wood Finish on Metals.

CIN: L28129WB2017PLC224001 | Mob.: 9830437701

12.	To fix the date, time and venue of the 7 th Annual General Meeting of the Company and approve the Notice of the same.	Approval	6-7
13.	To authorize Directors/Company Secretary to file annual return and financial statement for the financial year ended 2023-2024 with the Registrar of Companies.	Approval	7
14.	To appoint Scrutinizer for conducting e-voting in the ensuing Annual General Meeting under the Companies Act, 2013.	Approval	7
15.	Observance of and compliance with various laws, orders, rules and regulations etc.	Discuss	7
16.	Any other matter with approval of the Board.	Discuss	8
17.	Vote of thanks.	Discuss	8

For **ASSOCIATED COATERS LIMITED**
(formerly known as Associated Coaters Private Limited)

SD/-

Heenal Hitesh Rathod

Company Secretary & Compliance Officer

Email ID - info@associatedcoaters.in

Date: 02.08.2024

Place: Kolkata

Encl: As above



ITEM NO. 1

The elect Chairman of the Company

The Directors are to elect one of the Directors on the Board, as the Chairman for this Meeting by passing the following resolution:

ITEM NO. 2

To ascertain Quorum of the Meeting

The quorum for meetings of the Board shall be at least one third (1/3) of the total number of Directors (fraction rounded off to higher 1) or at least two (2) Directors, whichever is higher.

ITEM NO. 3

To grant leave of absence to the member(s), if any.

Leave of Absence may be granted to Director(s) from whom communication has/ have been received for request for grant of leave of absence.

ITEM NO. 4

To take note of the Minutes of the last Board Meeting of the Company.

Minutes of Board Meeting held on 28th day of June, 2024, copy of which has been circulated among the directors, is enclosed herewith. It will be placed in original in the Board Meeting.

The directors are requested to go through the same and the Chairman may sign the related minutes.

ITEM NO. 5

To take note of Reconciliation of Share Capital Audit Report for the quarter ended 30th June, 2024 submitted to the Stock Exchanges.

The Board is hereby informed the Company is required to submit Reconciliation of Share Capital Audit Report to the Stock Exchanges on a quarterly basis. Accordingly, audit has been conducted and the Reconciliation of Share Capital Report for the quarter ended 30th June, 2024 has been furnished to the Stock Exchange.

Further, the Board is hereby informed to take note of Reconciliation of Share Capital Audit Report for the quarter ended 30th June, 2024 issued by RKN & CO, Practicing Company Secretaries dated 09th July, 2024. Copy of the Reconciliation of Share Capital Audit Report is enclosed.



ITEM NO. 06

To peruse and take note of Statement of Investors' complaint as on 30th June, 2024 pursuant to Regulation 13(3) of Listing Regulations, 2015.

The Board is hereby informed to take note that no investor complaints were received during the quarter ending 30th June 2024. Further, it is hereby informed that Investor Grievances Report received for the quarter ended 30th June, 2024 has been reported to Stock Exchange under Regulation 13(3) of Listing Regulations, 2015. A copy of statement of investor's complaints received and redressed by the Company issued by Registrar and Share Transfer of the Company to is enclosed.

ITEM NO. 07

To consider & approve:

- i. The Audited Annual financial statement of the company for the financial year ended 2023-24 and recommend dividend, if any.**
- ii. To authorize Director/Company Secretary to submit the same results to stock exchange and publish in newspaper.**

The Audited Annual Financial Statement of the Company along with Statement of Assets & Liabilities for the year ended 31st March 2024 of Associated Coaters Limited prepared in accordance with IND-AS, Schedule III of the Companies Act, 2013 and other applicable laws, are under preparation and shall be placed before the Audit Committee Meeting scheduled to be held on the 9th August, 2024, for its review, The accounts, as reviewed by the Audit Committee, shall thereafter, be placed on the table for approval of the Board.

The Board may consider recommendation of dividend, if any, for the financial year 2023-24.

ITEM NO. 08

To consider & approve for the financial year ended 2023-2024:

- i. Annual Report**
- ii. Boards' Report**
- iii. Management Discussion and Analysis Report**

The Board is hereby informed that as per the provisions of Section 134 of the Companies Act, 2013 and Regulation 34 of SEBI (Listing of Securities and Disclosure Requirements) 2015, the Annual Report, Directors' Report and Management Discussion and Analysis Report of the Company is required be prepared and approved by the Board of Directors of the Company.



The draft Annual Report, Directors' Report and the Management Discussion & Analysis Report, forming part of the Directors' Report of the Company along with the annexures forming part thereof for the financial year ended 31st March, 2024 is under preparation and will be placed on the table for consideration and approval of the Board.

ITEM NO. 09

To fix record date for the purpose of service of notice of AGM.

It is proposed that the Board of Directors consider and fix the Date of Closure of Register of Member for the purpose of service of notice of AGM on **14th August, 2024**.

ITEM NO. 10

To review the current operations and future outlook.

The Board Members are required to review the current state of operations and assess the future outlook to ensure continued success and strategic alignment, general working of the Company including discussion on corporate strategy, business plan, major plans of action, effectiveness of governance practices, market trends, opportunities, threats, projections, effectiveness of disclosure and communications and take note of the updates on the Operating Plan and Capital Budget for financial year 2024-25.

ITEM NO. 11

To place Registers under the Companies Act, 2013

The Register of maintained under of the Companies Act, 2013 and Rules made thereunder, will be placed before the Board and the same is required to be taken note of by the Directors present at the Meeting.

ITEM NO. 12

To fix the date, time and venue of the 7th Annual General Meeting of the Company and approve the Notice of the same

As per the provisions of Section 101 of the Companies Act, 2013, a General Meeting of the Company may be called by giving not less than clear 21 days Notice in writing or through electronic mode to all the members of the Company.

The Board is requested to fix the date of next Annual General Meeting. A draft Notice for the ensuing Annual General Meeting of the Shareholders of the Company is under preparation and will be placed on the table.



The Board is requested to approve the notice for the ensuing Annual General Meeting and authorise the Company Secretary to take necessary action in this regard.

ITEM NO. 13

To authorize Directors/Company Secretary to file annual return and financial statement for the financial year ended 2023-2024 with the Registrar of Companies.

The Board is hereby requested to authorize any of the Directors/Company Secretary to file the annual return and financial statements for the financial year ended with the Registrar of Companies as per the statutory requirements;

ITEM NO. 14

To appoint Scrutinizer for conducting e-voting in the ensuing Annual General Meeting under the Companies Act, 2013.

The Board is hereby informed that the Companies Act, 2013, mandates the appointment of a scrutinizer to ensure the integrity and fairness of the voting process during meetings of the shareholders. This requirement is outlined to enhance transparency and accuracy in the voting process for resolutions passed by the company. Further, since the e-voting facility is required to be provided to the shareholders in the ensuing Annual General Meeting. Therefore, the Company is required to appoint scrutinizer for the purpose of the same.

M/s. RKN & CO, Practicing Company Secretaries is hereby proposed to be appointed as the Scrutinizer for the purpose of the scrutinizing the proxies and voting process of the ensuing AGM. The appointment is required to be made in accordance with the laws and relevant provisions of the Companies Act, 2013.

ITEM NO. 15

Observance of and compliance with various laws, orders, rules and regulations etc.

The Board is hereby informed that as various laws, orders, rules, regulations, and other legal requirements and modifications therein promulgated or brought in force by the Central, State and other Governments or local and/or other authorities from time to time affecting or concerning directly or indirectly the Company and its business affairs. Thus, Officers are directed to see that the same are being duly observed and complied with and to take particular care to see that no infringement or violation thereof take place.

Further, the Board is requested to authorize any of the Director to certify/sign on behalf of the Company the Compliance Certificate to be issued by the Company with respect to compliance of various laws applicable from time to time and to take necessary action with respect to the fulfillment of requirement under various Statutory Acts for the time being in force.



ITEM NO. 16

Any other matter with the approval of the Board

To discuss any other matter with the permission of the Chair and consent of the majority of directors present at the meeting.

ITEM NO. 17

Vote of Thanks

The meeting will be concluded with vote of thanks to the Chair.